

(Stock Code: 266)

# **Dissemination of Corporate Communications**

## Arrangements for Electronic Dissemination of Corporate Communications

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities ("Listing Rules") on The Stock Exchange of Hong Kong Limited ("Stock Exchange"), the Company's Articles of Association and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company adopts the following arrangements for the dissemination of corporate communications:

All Corporate Communications<sup>1</sup> (other than Actionable Corporate Communications<sup>2</sup>) in both English and Chinese and in accessible format are available on the websites of the Company and the Stock Exchange at <u>www.hkexnews.hk</u> ("**Website Version**").

The Company will send all Actionable Corporate Communications to shareholders individually instead of making them available on the websites of the Company and the Stock Exchange.

#### **Registered Shareholders**

The Company will seek consent from each registered shareholder of receiving the Website Version instead of receiving printed copies of Corporate Communications. If the Company does not receive any response in writing from the registered shareholder indicating any objection within a period of 28 days from the Company's request, he/she will be deemed to have consented to receive the Website Version. A notification of the publication of the Website Version will be sent to him/her in the future by email or, if no email address is provided, by post to his/her registered address.

Printed version of Corporate Communications will be despatched to registered shareholders at their registered addresses if they elect to receive printed copies. Such instruction for receiving Corporate Communications in printed form shall be valid for one year starting from the receipt date of the instruction unless and until revoked or superseded.

If for any reason a registered shareholder who has elected or is deemed to have consented to receive the Website Version has difficulty in accessing the same, the Company's share registrar (whose contact details are set out below) will, upon receipt of a written request, send the printed form of the relevant Corporate Communications to him/her free of charge. Nonetheless, such request does not constitute a change in his/her election. Please refer to the section headed "Election of Means of Receipt and Language of Corporate Communications" below for a revocation and change of shareholder's previous election.

## Non-registered Shareholders<sup>3</sup>

The Company will send each non-registered shareholder a notification of the publication of the Website Version by email (only if a valid and functional email address is provided through Intermediaries<sup>4</sup>) or by post unless the non-registered shareholder has elected to receive printed copies of the Corporate Communications.

## Election of Means of Receipt and Language of Corporate Communications

Registered shareholders and non-registered shareholders who wish to receive future Corporate Communications in printed form or in a language other than their existing choices may complete and send a request form (as below) to the Company's share registrar by post or by email.

Registered shareholders are entitled to change their selected means of receipt and/or language(s) of future Corporate Communications at any time by giving the Company's share registrar a prior written notice of not less than 7 days by completing the relevant form below and returning the same to the Company's share registrar by post or by email. Non-registered shareholders should contact the Intermediaries to make such changes.

Shareholders who have any queries in relation to the Company's arrangements set out above may send an email to <u>ttll.ecom@computershare.com.hk</u>.

## Contact details of the Company's share registrar:

Postal address : Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

Email address : <u>ttll.ecom@computershare.com.hk</u>

- 1 Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- 2 Actionable Corporate Communications refer to any corporate communications that seek instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders.
- 3 Non-registered shareholder refers to such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications.
- 4 Intermediaries refer to bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which non-registered shareholders' shares are held.

#### **Documents for Download:**

Form for Registered Shareholders Form for Non-registered Shareholders